

CIRCULAR

All the P. G. Students and faculty members of ASPEE College of Horticulture & Forestry are hereby informed that the first P. G. seminar will start on **6th April 2013** in the **U.G. Lecture Hall (D 2)** of ASPEE College of Horticulture & Forestry, Navsari Agricultural University, Navsari. The programme of P.G. Seminar series **2013-14** is enclosed herewith for information and necessary action please. All the faculty members and P.G. students of this college are hereby requested to attend and actively participate in the seminar. It is mandatory for Major Guide and Co - Guide to remain present in the Seminar of the concerned P. G. student.

They are also advised to interact with the speaker and make the seminar more live and interesting. Except genuine case, no changes will be allowed in date, time and topic of seminar. All the P.G. Students should note that minimum **75 per cent attendance** is required at M.Sc. and Ph.D. level. Concerned guide will have to submit the result of Seminar (**Result sheet**) in prescribed performa to the Principal and Dean of this college. While preparing the result sheet, please note that it should be on **10 grade point base**. As per the 23rd Academic Council meeting it was decided to prepare seminar result by giving grade point (**not "S" or "US"**). All the P. G. Students are instructed to submit the five copies of corrected gist, a soft copy as well as a hard copy of their presentation within a week after completion of seminar to the undersigned without fail. Seminar related forms *viz*; **Report of P.G.Seminar, Appendix – A, Result Sheet, Guidelines for preparation of Seminar Script and Power Point Presentation** is also enclosed herewith for necessary action please.

Encl.: As above (Pages 05)

No. ACHF/P.G.Seminar/VEG/ 4159-208 /2013
Navsari, Date: 01/03/2013

Note :- The Draft was approved by the Dean and Principal, ASPEE College of Horti. & Forestry, NAU, Navsari.

Sd/-
(S. N. Saravaiya)
Coordinator P.G. Seminar &
Associate Professor (Horticulture)
Department of Vegetable Science
ASPEE College of Horticulture & Forestry
Navsari Agricultural University, Navsari
Mob. 9998002658

CFWCs: For Information Please:

1. The Director of Research and Dean P.G. Studies, NAU, Navsari
2. The Registrar, Navsari Agricultural University, Navsari.
3. The Principal and Dean, ASPEE College of Horticulture & Forestry, NAU, Navsari
4. The Principal and Dean, N.M. College of Agriculture, NAU, Navsari.
5. The Principal and Dean, ASPEE Institute of ABM, NAU, Navsari

Copy Forwarded for Information and Necessary Action Please:

1. Dr. G. G. Radadia, Professor of Entomology and Coordinator, P.G. Seminar, N.M. College of Agriculture, Navsari.
2. Dr. R. V. Tank, Academic I/c, P.G. Teaching of Horticulture College.
3. Prof. Jayesh Pathak, Academic I/c, P.G. Teaching of Forestry College.
4. Technical Head,

With a request to bring the circular to all the concern faculty members of their discipline and make a request to attend the seminar.

5. The Major Guide of concerned Student to evaluate the Student.
6. The Co - Guide of concerned Student to evaluate the Student.
7. Dr. O. D. Vanparia, Associate Professor, Department of Extension Education of this College for making necessary arrangement of **Audio-Visual Aids** in **Lecture Hall (D 2)** of this College.
8. C-1 table Academic Branch of this College.
9. On notice Board for information and necessary action to P.G. Students.
 - a. Boys' P.G. Hostel
 - b. Girls' P.G. Hostel
 - c. Hostel Block "C".
 - d. Hostel Block "A".
 - e. Dept. of Vegetable Science
10. On www.nau.in website

ASPEE College of Horticulture & Forestry
Navsari Agricultural University, Navsari
Programme for Post Graduate Seminar, Year: 2013-14

Venue : Lecture Hall : D2

Sr. No.	Name and Registration Number of P.G. Student	Registered for the Discipline of	Date and Time of Seminar	Name of Advisory members	Topic of Seminar	Masters or Doctoral I/II Seminar
1.	Tonde Manisha Gajanan (04-1112-2011)	M.Sc. (Hort.) PSMA	6/4/2013 9:00 to 10:00 am.	Dr. M. M. Patel Dr. S. L. Chawla	“Production technology of stevia”	Master’s Seminar
2.	Jadhav Parag Babaji (04-845-2010) Mob.-7383176192	Ph. D. (Hort.) Fruit science	6/4/2013 10:00 to 11:00 am.	Dr. B. V. Padhiar Er. A. K. Senapati	“Post harvest handling techniques in Litchi fruit”	Doctoral Seminar-II
3.	Gonge Amol Pralhad (04-1073-2011) Mob.-9974307236	Ph. D. (Hort.) Fruit science	6/4/2013 2:30 to 3:30 pm.	Dr. B. N. Patel Dr. S. N. Saravaiya	“Fruit Cracking: A problem associate with the fruit crops.”	Doctoral Seminar-I
4.	Gajbhiye Rakesh Chokhoba (04-1102-2011) Mob.-	Ph. D. (Hort.) PSMA	6/4/2013 3:30to 4:30 pm.	Dr. B. V. Padhiar Dr. N. I. Shah	“Recent advances in Cashewnut Production.”	Doctoral Seminar-I
5.	Tekale Ganesh Shivaji (04-1111-201) Mob.-9723122818	Ph. D. (Hort.) Vegetable Science	18/5/2013 9:00 to 10:00 am.	Dr. D.T. Desai Dr. B. V. Padhiar	“ Vegetable Grafting : Expanding A New Horizone”	Doctoral Seminar-I
6.	Pushparajsingh Dolatsingh Solanki 04-1108-2011	Ph. D. (Hort.) Fruit Science	18/5/2013 10:00 to 11:00 am.	Dr. N. I. Shah Dr. S. L. Chawla	“Recent advances in Bael Production.”	Doctoral Seminar-I
7.	Mangave Bahubali Dwarpal (04-1084-2011) Mob.- 9998955209	Ph. D. (Hort.) Floriculture and Landscape Architecture	18/5/2013 2:30 to 3:30 pm.	Dr. S. L. Chawla Dr. S. N. Saravaiya	“Advances in Environmental control and Automation in crop production under protected cultivation.”	Doctoral Seminar-I
8.	Patel Bhavesh Bharatbhai (04-474-2009)	Ph. D. (Hort.) Floriculture and Landscape Architecture	18/5/2013 3:30to 4:30 pm.	Dr. S. L. Chawla Dr. T. R. Ahlawat	“Pre- Shooting production technology in Banana.”	Doctoral Seminar-II
9.	Jarande Sambhaji Dattatray (04-1077-2011) Mob.-8000065116	Ph. D. (Hort.) Fruit Science	01/6/2013 9:00 to 10:00 am.	Dr. N. I. Shah Dr. D. R. Bhanderi	“Crop regulation through pruning under sub tropical crops.”	Doctoral Seminar-I
10	Ghadage Vishal Ramchandra (04-1071-2011)	Ph. D. (Hort.) Fruit Science	01/6/2013 10:00 to 11:00 am.	Dr. T. R. Ahlawat Dr. S. L. Chawla	“Advances in wax coating in fruit crops.”	Doctoral Seminar-I

:Guidelines for Preparation of Seminar Script:

1. Prepare Seminar Script in two pages only in Times New Roman with minimum font size 11. Distribute script in the beginning of the presentation to the P. G. Seminar Co – Ordinator, all the present faculty members as well as P.G. students.

: Guidelines for Power Point Presentation for P.G. Seminar:

While addressing to the audience, the Seminar Speaker should introduce him/herself and give brief account of under graduate/post graduate studies and regarding research work if started. Give background of the Seminar without help of any visual aids.

1. Make your 1st slide an outline of your presentation.
2. Write in bullet form, not complete sentences.
3. Include 4-5 points per slide.
4. Avoid wordiness: use key words and phrases only.
5. Concentrate audience on what you are saying.
6. Do not use distracting animation.
7. Do not go overboard with the animation.
8. Use different size fonts *e.g.* Title 36,Text 28 and subsequent 24. Minimum font size will be 18.
9. Use a standard font like Times New Roman or Arial. Don't use a complicated font.
10. CAPITALIZE ONLY WHEN NECESSARY. IT IS DIFFICULT TO READ.
11. Use a colour of font that contrasts sharply with the background. *e.g.* blue font on white background.
12. Use only 2 to 3 colours for different points, if necessary.
13. Use the same background consistently throughout your presentation.
14. Proof your slides as well as gist for spelling mistakes and grammatical errors.
15. Use a conclusion slide to summarize the main points of your presentation in bullet form.
16. **Give readable numbers to all the slides of your presentation on the bottom at right corner is mandatory.**
17. All the P.G. Students enrolled for Seminar shall report the Seminar Convener, Dr. S. N. Saravaiya Associate Professor before a day of scheduled time for receiving instructions.
18. **All the P.G. Students are informed that their seminar presentation must be made with the help of LED. Hence, it is necessary to convert their ppt. presentation into ECA format one day prior to their scheduled time of presentation. This facility is available in the Department of Vegetable Science, ASPEE College of Horticulture and Forestry, NAU, Navsari.**
19. Please make your presentation **precise** (accurate) and **concise** (short).

Sd/-

(P. G. Seminar Co – Ordinator)

APPENDIX – A
Post Graduate Seminar / Evaluation Score Card

Name of the College: ASPEE College of Horticulture & Forestry
Navsari Agricultural University, Navsari.

- (1) Name of P. G. Student:-
- (2) Registration No.:-
- (3) Degree:-
- (4) Discipline:-
- (5) Seminar Topic:-
- (6) Date of Seminar:-
- (7) Course No. :-

Evaluation:-

Sr. No.	Aspect	Marks	
		Maximum	Obtained
(i)	Synopsis (Covering objective, theme, Methodology, literature appropriate to topic)	10	
(ii)	Presentation Language (10) + Style(5) + Time(5)	20	
(iii)	Justice to the theme.....(30)	20	
	(a) Presentation and expression (Convincing / not up to the mark)		
	(b) Material presented (appropriate / unnecessary repetition / hardly justifying theme)	10	
(iv)	Preparation of matter / Material / Charts, Tables, Slides, Live Specimen (Clarity content, easy in understanding matters, statistical base, colour choice)	15	
(v)	Discussion (Own seminar) Ability to answer queries, questions	25	
	Total Score	100	

Average Score

Evaluator's Signature

Name:

Designation:

CONFIDENTIAL

**NAVSARI AGRICULTURAL UNIVERSITY
ASPEE COLLEGE OF HORTICULTURE & FORESTRY**

REPORT OF P. G. SEMINAR

Name of P. G. Student:-

Registration No.:-

Degree:-

Discipline:-

Seminar Topic:-

Date of Seminar:-

Course No. :-

Major Field:-

Minor Field:-

The Seminar judging committee hereby certify that on considering the talk given by _____ above named student, in partial fulfillment of the requirement of the degree of **M. Sc. (Horti.) / Ph. D.** in the discipline of _____ and in their judgment the candidate has satisfactory met / failed to meet the requisite standard of performance.

Sr. No.	Name of the committee member	Signature	Marks Obtained out of 100
1.			
2.			
3.			
4.			
5.			
		Total Score:	
		Av. Score:	

Place : Navsari

Date: / /2013

Signature of Major Guide

**NAVSARI AGRICULTURAL UNIVERSITY
POST-GRADUATE DEPARTMENT**

COLLEGE : ASPEE College of Horticulture & Forestry, Navsari Agricultural University, Navsari.

SEMINAR RESULT

Degree : M. Sc. (Horti.) / Ph. D.

Faculty :- POST-GRADUATE STUDIES

Semester:

Sr. No.	Name of the Student (Full Name)	Registration No.	Topic of Seminar	Course No.	Credit	Total Score (100)	Grade Point (10)
					1 + 0		

**Signature
(Major Guide)**

